

Ms S. Crook, Personnel
8th January, 1990
Mr P. Coyne, A/Manager, John Oxley Youth Centre

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QCPCI

Date: 3.12.2012

Staff Disciplinary Processes Exhibit number: 103


I refer to your memorandum, dated 12th December, 1989, in which you requested details of staff disciplinary processes used by the Department since 30th November, 1987.

I attach for your information extracts from the former Public Service Act 1922 and the current Public Service Management and Employment Act, 1988, which include the processes to be adopted in the event of disciplinary procedures against an officer. Disciplinary procedures under the former Public Service Act were administered by this Department following a decision by the Permanent Head, or by the Public Service Board, following a detailed investigation of each case and the obtaining of legal and/or other specialist advice where necessary.

Since the inception of the Public Service Management and Employment Act, disciplinary action against an officer is a matter for the Director-General. As was the case previously, a detailed investigation of each case is conducted and legal and/or other specialist advice is sought where appropriate. When the Director-General has all relevant available information, a decision is made.

Please note that disciplinary procedures under both pieces of legislation were and are subject to the rules of Natural Justice and conducted accordingly.

This information is supplied as a result of your personal request and as such is not a submission to Mr Heiner. Any assistance or information required by Mr Heiner on this or other issues will be provided through the appropriate channels.


G.W. Clarke
Director
Organisational Services

