

Early intervention youth boot camp

Youth Justice

Funding information paper 2012–13

QCPCI

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1. Snapshot of the funding initiative

Purpose of the Early Intervention Youth Boot Camp program	<p>The purpose of the Early Intervention Youth Boot Camp (EIYBC) is to provide an intervention for young people at risk of entering a long term criminal career. The intervention will:</p> <ul style="list-style-type: none"> • challenge the attitudes and behaviours of young people • enhance the physical health and well-being of young people • enable the identification of family and individual issues • connect young people and families to support services. <p>The EIYBC program will be delivered in a natural environment and involve young people participating in diverse and challenging physical activities. These activities will provide a platform for experiential learning processes that will develop the awareness and skills of participants (including the family members of young people). The program will connect young people and their families to services to address identified needs. Young people will also be matched with a mentor.</p>
Target group	The EIYBC program will target young people aged 13–17 years at high risk of long term involvement in criminal justice system.
Funding available under the Sentenced Youth Boot Camp Program Funding Initiative	<p>The EIYBC is a two year pilot initiative which will commence operation in January 2013.</p> <p>As part of the submission process, service providers will articulate the proposed service delivery and budget associated with the implementation of the EIYBC program. The service provider will partner with existing government and non-government services to provide in-kind support services to the program.</p>
Location	Gold Coast local government areas
Eligibility requirements	<p>Applicants must hold Approved Service Provider (ASP) status under the <i>Community Services Act 2007</i>.</p> <p>Applicants must be incorporated and hold public liability and other relevant insurance for all proposed activities.</p>
Closing date	19 September 2012

1. Background

The Queensland Government has committed to breaking the cycle of offending and made an election commitment to trial boot camps for young people as part of its *Safer Streets Crime Action Plan*.

Two types of boot camps will be trialled – an Early Intervention Youth Boot Camp (EIYBC) and a Sentenced Youth Boot Camp (SYBC). The EIYBC will target young people at risk of entering a criminal trajectory, while the SYBC will target young people facing a detention order. The trial of both boot camps will operate for two years. The government has allocated \$2 million to support the trial of both boot camps.

The EIYBC program will frame the delivery of the EIYBC. A process and short-term impact evaluation will be undertaken to determine if EIYBC program objectives are achieved.

This funding information paper seeks submissions from service providers with the skills and knowledge to deliver the EIYBC program.

The submission process will involve service providers outlining how they will deliver the EIYBC program and the associated costs of program delivery. This includes identifying agencies that are willing to partner with the service provider to deliver community integration and mentoring services. Mentoring services will continue beyond the length of the program.

The service delivery model proposed by service providers in submissions will need to be consistent with the service model and program specifications outlined in this paper.

2. Purpose

The purpose of the Early Intervention Youth Boot Camp (EIYBC) is to provide an intervention for young people at risk of entering a long term criminal career. The intervention will:

- challenge the attitudes and behaviours of young people
- enhance the physical health and well-being of young people
- enable the identification of family and individual issues
- connect young people and families to support services.

3. Program objectives and outcomes

The objectives of the EIYBC program are to:

- develop the consequential thinking of young people
- improve the health and well-being of young people
- enhance young people's ability to operate in routine and disciplined environments (such as school)
- develop young people's family functioning
- increase the self-confidence of young people
- develop the personal and inter-personal skills of young people
- increase young people's participation in school/employment.

The main long-term outcome of the EIYBC program is to:

- reduce the likelihood of young people being involved in criminal behaviour.

4. Program model and service delivery

The service provider will deliver four EIYBC programs each year of the trial, with 5–10 young people participating in each program. Family members of young people will participate in program activities at selected points-in-time.

The EIYBC program has two phases – camp and community integration. A description of these two phases, as well as the mentoring component of the program, is provided below.

Camp

The camp phase is comprised of two camps – a ten day camp at the start of the program and a five day camp at the completion of the program. The structured activities taking place at the camp will enhance young people's ability to operate in routine and disciplined environments, while the natural consequences of camp activities will provide young people and their families with insight into presenting issues.

The initial ten day camp will involve challenging physical activities in a safe environment. Parents will be invited to attend on the final weekend of the ten day camp where they will be involved in activities with the young person. Experiences provided to young people and their families during the camp will be re-framed into opportunities to develop character strengths such as emotional stability, decision making, assertiveness and social competence.

The follow-up five day camp will occur at the end of the community integration phase as a celebration and confirmation of the new skills, knowledge, attitudes and beliefs developed by the young person and their families.

The education/vocational, health, family support, life-skills needs of participants will be identified during the ten day camp to inform activities taking place in the community integration phase.

Community integration

The community integration phase will continue work delivered within the camp phase by supporting the young person and their family within their community. Support will be available for a period of up to three months.

The camp service provider will partner with existing local government and non-government agencies in the delivery of the following:

- education, training and employment (such as flexible education, training and employment opportunities tailored to a young person's needs, capacities and interests)
- health services (such as substance misuse and mental health assessment and treatment services)
- family support (such as family mediation and counselling services)
- individual support (such as counselling services).

The service provider will be responsible for delivering and coordinating both phases of the EIYBC program. This will involve integrated case management planning and monitoring of program participation to ensure program integrity.

The Department of Justice and Attorney-General (DJAG) will form a working party/reference group to assist collaboration between the service provider and partnered agencies providing in-kind service delivery support in the implementation and ongoing delivery of the EIYBC program.

Mentoring

Mentoring is one of the key features the EIYBC program. The service provider will be required to develop a volunteer mentor network or establish partnerships with existing volunteer mentoring services to provide mentoring to young people participating in the program.

Young people will be matched with a mentor during the camp phase. This mentoring relationship will continue into the community integration phase and beyond the completion of the EIYBC program. Research has demonstrated that mentoring relationships longer than 12 months are most likely to result in positive outcomes, while mentoring relationships less than three months in length are associated with negative outcomes.

See Appendix A for EIYBC program specifications.

5. Referral pathway

Young people, aged 13–17 years, at high risk of long term involvement in the criminal justice system, will be eligible for referral to the EIYBC.

Young people will participate in the EIYBC program on a voluntary basis and will not be required to admit guilt to an offence to be eligible for program referral.

Young people will be referred to the EIYBC by government and non-government agencies including:

- police (referral by police at time of caution or contact)
- education (referral by guidance officer or youth support coordinator)
- health (referral by drug and alcohol/mental health counsellors)
- child safety (referral by child safety officers).

The Department of Justice and Attorney-General will form a working party including representation with key stakeholders to develop appropriate referral pathways and specific referral criteria.

Referral criteria will be based on the young person exhibiting three or more of the following factors:

- early family/parental conflict
- poor parental supervision and discipline
- commencement of association with peer group with anti-social attitudes
- early involvement with alcohol and drug use
- family members involved in the criminal justice system/condoning anti-social and criminal behaviour
- child maltreatment
- recent disengagement from education, training and/or employment of at immediate risk of disengagement
- anti-social behaviour (including disturbance of the peace and trespassing).

The service provider will identify an appropriate assessment tool to assess referral suitability and identify the criminogenic needs of young people. This assessment process will inform the development of case management plans.

6. Target group

The EIYBC will target young people assessed as having a high risk of long term involvement in the criminal justice system. These risks will be determined via the implementation of appropriate referral processes, assessment tools and a local triage process.

Although current justice system demands indicate that the majority of young people referred to the EIYBC will be male, the specific developmental and safety requirements of young women referred to the EIBC will be met by the service provider.

Young people not eligible for the program

Research demonstrates that most young people engage in minor criminal offences and that the majority of these young people desist from offending behaviour with appropriate supervision and discipline from parents/guardians. The EIYBC program will not accept referrals for young people where it is assessed that there are appropriate protective factors in place which can sufficiently mitigate the likelihood of young people becoming involved in the criminal justice system.

Young people not eligible for the EIYBC program will also include young people:

- not willing to participate in the program
- who have sexually offended
- with significant mental health issues
- exhibiting extreme violence
- demonstrating other extreme behaviour.

7. Evaluation

A process and outcome evaluation will be undertaken to assess the outcomes of the trial. The funded service provider will be required to work with DJAG and the Department of the Premier and Cabinet (DPC) to support this work.

The funded service provider will contribute to the evaluation's research design and development of evaluation measurement tools. They will also implement evaluation measurement tools as required by the evaluation team.

8. Compliance with relevant legislation

The service provider will be bound by the relevant provisions of the *Child Protection Act 1999* where they apply. In addition, the service provider will be bound to the Information Privacy Principles contained in the *Information Privacy Act 2009*. Information can only be disclosed in accordance with the exceptions to confidentiality and privacy contained in this legislation. Where the particular information falls within the definition of confidential information for the purposes of the *Child Protection Act 1999*, those confidentiality provisions must be complied with.

9. Important information regarding funding

The organisation successful in obtaining funding will be required to:

- enter into a Service Agreement tailored for the EIYBC program
- comply with the requirements and conditions within the Service Agreement
- comply with the *Community Services Act 2007*, and the prescribed requirements contained in the *Community Services Regulation 2008*
- participate in performance monitoring and evaluation processes.

Copies of the Service Agreement which comprises three parts: Service Agreement (Part A) Standard Terms of Funding, Service Agreement (Part B) Specific Terms of Funding for Justice and Attorney-General Services, and Service Agreement (Part C) Specifications for Justice and Attorney-General Services are available from the following government web site at:

<http://www.communities.qld.gov.au/gateway/funding-and-grants/community-services-service-agreements/service-agreements-from-july-1-2010> or from the contact officers listed in Section 15: Lodging Submissions.

Key information to consider when planning budget

Funds will be provided across a two year period and provided on a quarterly basis after previous quarter performance and financial acquittal.

A one-off establishment component will be available for service establishment purposes.

Budgets should articulate annual costing showing a full year effect budget proposal for each year of the pilot.

Budgets should identify the following:

- establishment costs (including purchase of desks, computers, laptops, staffing costs, camp costs, etc.)
- staffing costs (including position award type and level, number of staff, explanation of staffing models/rotational rosters)
- organisational costs (including auspice costs, etc)
- administration costs (including insurances such as public liability, professional indemnity and stationary, etc)
- property and energy costs (including electrical, utilities, property maintenance and insurance)
- motor vehicle costs (including leasing costs, registration, insurance, fuel, repair and service)
- travel and training costs
- young person-related costs (including brokerage).

Ineligible costs include:

- costs other than those listed above
- capital costs (including purchase of property, land, etc.).

10. Selection of submissions

Submissions will be assessed in accordance with eligibility and selection criteria, the service provider's ability to meet funded output targets, and in consideration of local needs and existing service provision.

Organisations may be asked to submit further details or provide clarification during the selection process and/or present their submission directly to the selection panel. Recommendations for funding under the *Community Services Act 2007* are forwarded to the Attorney-General and Minister for Justice for consideration.

Applicants are reminded to check regularly for updates about the EIYBC Funding Initiative on DJAG's website at <http://www.justice.qld.gov.au/>.

11. Eligibility criteria

The *Community Services Act 2007* (the Act) governs the provision of Youth Justice grants funding. It establishes an Approved Service Provider (ASP) system designed to ensure that service providers are financially and organisationally viable and have the capacity, within resources, to successfully provide services consistent with the objects and guiding principles of the Act.

To apply for funds under the EIYBC program applicants must:

- a) hold Approved Service Provider (ASP) status OR
- b) have already applied for ASP status OR
- c) submit a concurrent application.

To submit a concurrent application you must submit your application for ASP status and your submission for assistance to the DJAG at the same time. When the applications are received, DJAG will endeavour to complete ASP assessments as a priority so that any concurrent funding submissions can be considered.

Where there is an urgent need, or it is not practicable for a service provider to become an ASP prior to assistance being approved, the service provider must take action to become an ASP as soon as reasonably practicable and within six months of receiving assistance. Assistance will cease six (6) months after it is first given if the service does not become an Approved Service Provider.

Further information on becoming an Approved Service Provider, including application forms, is available from the Department of Communities, Child Safety and Disability Services website at: <http://www.communities.qld.gov.au/gateway/funding-and-grants/approved-service-providers>.

State run entities such as schools and hospitals are not eligible to receive assistance under the Act. However, under the *Education Act 2006* Parents and Citizens Associations are able to apply for assistance.

All organisations making submissions must also:

- have no outstanding financial accountability, service delivery or performance issues for funding previously provided by DJAG and Department of Communities, Child Safety and Disability Services.
- hold public liability and other relevant insurance (or provide plans to obtain insurance)
- provide evidence that the organisation has the capacity to deliver and sustain the service required.

Service providers making submissions may be contacted by DJAG to request a copy of their most recent Audited Financial Statement. If organisations are currently receiving assistance from DJAG

or the Department of Communities, Child Safety and Disability Services, submitted financial and performance reports and consideration of outstanding reports may be taken into account when assessing submissions.

12. Selection criteria

Submissions must address all selection criteria and provide evidence to support each claim. Applications may not be considered if submissions fail to address all criteria. Selection criteria will be assessed based on a 1–2 weighting scale, one holding the highest weighting.

Selection Criterion 1 (Weighting: 1)

Ability to deliver the EIYBC program to young people at risk of long term involvement in the criminal justice system

Supporting evidence should demonstrate how the provider will:

- deliver the EIYBC program according to program specifications with an understanding of the needs/issues of young people being referred to the program
- assess the suitability of referrals to the EIYBC program
- deliver the EIYBC program with cultural competence
- deliver the EIYBC program in a manner that encourages family participation
- meet funded output targets (see section 13).

Selection Criterion 2 (Weighting: 2)

Ability to deliver the EIYBC program cost-effectively in a manner that ensures program integrity and manages risk

Supporting evidence should demonstrate how the provider will:

- cost and staff the implementation of the EIYBC program in accordance with program specifications
- identify and mitigate the risks associated with the delivery of EIYBC program to ensure a safe environment for young people, their family members and staff
- ensure EIYBC program integrity is maintained
- integrate EIYBC program phases.

Selection Criterion 3 (Weighting: 2)

Demonstrated ability to work with other services to coordinate, plan and address young persons' needs

Supporting evidence should demonstrate:

- examples of coordinated initiatives/projects undertaken with other service providers and indication of how the outcomes from those activities have benefited clients
- existing relationships with other agencies including Youth Justice Services, police, education, health, child safety and other service providers and indication of how those relationships have benefited clients
- experience in providing effective services to young people
- experience in providing successful services to Aboriginal young people and Torres Strait Islander young people, their families and communities
- understanding of, and experience in, developing and implementing evaluation measures
- how the proposed delivery of the EIYBC program evidences consultation and partnership with other service providers
- experience in the use of referral processes and mechanisms to ensure effective case management coordination and client confidentiality.

13. Output funding and reporting

Submissions must include evidence that the organisation can meet funded output target levels. Funded outputs have been developed with reference to Department of Communities Funded Outputs Catalogue (see: <http://www.communities.qld.gov.au/gateway/funding-and-grants/output-funding-and-reporting>). Table 2 shows activities to be undertaken to support funded outputs. Appendix B describes funded output counting rules. Final output funding and reporting requirements will be negotiated with the successful service provider. Separate costings will be required for each funded output.

Table 1: Funded outputs

Funded output	Output description	Output measure	Quantity to be delivered per annum	Number of participants
AO1.2.02 Needs assessment and management of case/service plans	Activities of assessment of service needs, development and monitoring of service plans, ongoing case management and coordination of voluntary, individualised service packages, and professional support in access and using general community services (may include delivery of mentoring services)	Hours ¹	Support provided to 20 young people for camp phase (15 days), community integration phase (up to 3 months) and mentoring phase (approximately 12 months) Approximately 1491–1733 hours	20 per year
A01.3.99 Community living support activities not elsewhere classified	Providing temporary camp accommodation (includes delivery of camp activities)	Places	300 ² (minimum accommodation nights)	20 per year

Table 2: Activities a service will undertake to deliver the funded output/s

Outputs	Activities
AO1.2.02 Needs assessment and management of case/service plans	Needs assessment and management of case/service plans
A01.3.99 Community living support activities not elsewhere classified	Providing temporary camp accommodation and associated camp activities

The service provider will also be required to collect and provide data to DJAG for the purposes of performance monitoring. Performance measures and counting rules will be negotiated with the successful service provider. The types of measures and counting rules that may be used to monitor service provider performance are outlined at Appendix C.

¹ See Department of Communities Funded Outputs Catalogue for further information about calculating hours.

² Calculated by multiplying 20 young people x 15 days

14. Timeframes

20 August 2012	Availability of funding announced
19 September 2012	Funding submissions close
4 October 2012	Applicants notified
January 2013	Service commencement

15. Lodging submissions

Closing date: All submissions must be lodged by **5pm, Wednesday 19 September 2012.**

Late submissions will not be accepted.

Address of submissions:

Mr Darren Hegarty
Director
Youth Justice Policy, Performance, Programs and Practice
Department of Justice and Attorney-General
PO Box 806
Brisbane Q 4001

Documentation: All submissions must be made by completing a Funding Submission Form and submitting it according to the instructions in the Funding Submission Form. The Funding Submission Form is available with other related documentation on the DJAG web site at <http://www.justice.qld.gov.au/>.

The contact officers for this Funding Information Paper are:

- Matthew Statham
Principal Program Officer, Youth Justice
Department of Justice and Attorney-General
Matthew.Statham@communities.qld.gov.au
07 3008 5862
- Leigh Krenske
Principal Criminologist, Youth Justice
Department of Justice and Attorney-General
Leigh.Krenske@communities.qld.gov.au
07 3227 6293

Contact officers do not provide advice on individual submissions.

Appendix A

Early intervention youth boot camp program specifications

1. Purpose

This document outlines specifications for the Early Intervention Youth Boot Camp (EIYBC) program.

2. Evidence informing the development of the EIYBC program

Research has identified principles to support the implementation of programs. Best-practice principles outline that programs should be delivered:

- with a focus and intensity appropriate to the assessed level of risk
- to address the needs of young people and their families
- to young people and their family members in a way that promotes participation
- in a culturally appropriate manner
- according to evidence and linked to theory
- with integrity
- in a manner that adapts to individual needs and local capacity.

The EIYBC is an early intervention targeting young people without conviction of a criminal offence. Research has shown that interventions that provide intensive program responses to this cohort can create harm and increase their likelihood of further involvement in the criminal justice system. This highlights the need to ensure appropriate program referrals and the delivery of the program in response to the identified needs of participants and their families.

A literature review of boot camp evaluations has shown that the inclusion of the certain program elements will increase the likelihood of their success³. These include:

- family support
- drug and alcohol treatment
- counselling
- vocational education
- aftercare transition assistance.

Research also indicates that programs should acknowledge and cater to language differences and specific cultural traditions of Aboriginal and Torres Strait Islander participants⁴.

³ Wilson, D, MacKenzie, D, Mitchell F 2008. *Effects of Correctional Boot Camps on Offending (2008)*, Campbell Systematic Reviews, Manassas.

⁴ Dryfoos, J.G. 1993 Common Components of Successful Interventions with High-Risk Youth. In N.J. Bell & R. W. Bell (Eds.), *Adolescent Risk Taking* (pp. 131-147). London: Sage Publications.

3. Objectives and outcomes of the EIYBC program

The main objectives of the EIYBC program are to:

- develop the consequential thinking of young people
- improve the health and well-being of young people
- enhance young people's ability to operate in routine and disciplined environments (such as school)
- develop young people's family functioning
- increase the self-confidence of young people
- develop the personal and inter-personal skills of young people
- increase young people's participation in school/employment.

The main long-term outcome of the EIYBC program is to:

- reduce the likelihood of young people being involved in criminal behaviour.

4. Program activities

A number of activities will be implemented to meet the objectives and outcomes of the program. These activities will reflect the developmental and criminogenic needs of the young person.

Activities will include:

- conducting intake assessments
- transporting young people and family members to and from the EIYBC location
- developing and implementing case management plans in accordance to the interests and needs of the young person
- referral of young people to support services identified in case management plans
- providing positive role-modelling to young people
- matching young people with community-based mentors
- leading challenging physical activities (such as ropes courses, hikes, abseiling and canoeing)
- leading structured reflective discussions about camp activities (experiential learning)
- development and implementation of learning plans to guide experiential learning processes
- implementation of structured days/activity schedules
- leading domestic duties (such as meal preparation, laundry and cleaning)
- pro-active involvement of family members in program activities
- ongoing contact with young person and family members during community integration phase
- liaising with service providers to monitor program participant's attendance at referred support services
- connecting young people with cultural groups
- maintaining accurate records and completing evaluation tools to assist in the evaluation of the EIYBC program
- creating a culture of dignity and respect to support a stable and safe learning environment
- other activities identified by the service provider.

5. Cultural competence

The diverse cultural background of program participants means that the delivery of services in a culturally competent manner is critical. In particular, the over-representation of Aboriginal and Torres Strait Islander peoples in the youth justice system means that a significant proportion of program participants will be Aboriginal and Torres Strait Islander.

Cultural competence can be manifested by the provision of cultural awareness training, involvement of family members, employment of culturally diverse staff and the involvement of local community members in the development and delivery of the program.

6. Informed consent

All program participants (including young people and family members) will be informed about the EIYBC program, expected behaviours and complaint processes. Appropriate consent processes will also be implemented for all relevant activities including information sharing between key stakeholders. Consent is particularly relevant to the implementation of the physical and adventure-based activities.

7. Family involvement

Family members will be encouraged to participate in the EIYBC program. This includes involving parents in the last weekend both camps and referral of family members to family support services if appropriate.

Family members will also be involved in relevant consent processes and contribute to the development of case management plans.

8. Facilities

The service provider will provide the necessary infrastructure to support the implementation of the program. This includes the identification of a camp location and the provision of equipment to support activities (including tents, sleeping bags and food for participants). While camp activities are expected to take place outdoors, permanent building/s may be required to support case management processes and ensure program delivery complies with health and safety standards.

The service provider will coordinate the transport of young people to and from the camp. A vehicle to transport young people may be required if alternative transportation arrangements can not be made.

9. Training and supervision

All staff and volunteer mentors involved in the implementation of the EIYBC program will be appropriately trained and supervised.

Staff and volunteer mentors will be provided with information about the EIYBC program before their engagement with program activities. This training will ensure that persons delivering the

EIYBC program are aware of their roles and responsibilities and provide them with the skills to enable them to safely and competently implement program activities.

Ongoing supervision of EIYBC staff and volunteer mentors is an integral aspect of program delivery. Supervision will ensure the needs of young people are being met, provide staff advice where required, facilitate staff self-care, reduce the likelihood of staff attrition, assist with the professional development of staff and promote program integrity and allegiance.

10. Staffing levels and recruitment

A minimum of one staff member per five young people is required during the day; a two to five staff ratio is required at a minimum during the night.

Program staff will have demonstrated experience working with children and adolescents and their families, preferably in an out-of-home care environment, with qualifications relevant to their roles and responsibilities. Knowledge and understanding of trauma and abuse, child and adolescent mental health, disability, alcohol and other drug-related issues will be essential.

Recruitment processes (including that of volunteer mentors) will involve at least one personal interview, a criminal record check, a reference check and an application form. The criminal history check will be used to determine if applicants have been convicted of sexual offences, offences against children or serious violent offences. Applicants with such offences in their history will not be eligible to be involved with the EIYBC program.

All persons working directly with young people (including mentors) will have/successfully apply for a Blue Card and be aged 18 years or over.

11. Case management and program integration

The EIYBC program will be underpinned by integrated case management. A case management plan will be developed for each program participant in accordance with identified needs and in consultation with young people and their families. This plan will form the basis of scheduled camp activities and identify appropriate referrals to community service providers.

A working party/reference group will be formed to oversee the delivery of the EIYBC. This group will include representatives from the service provider management team, agencies involved in the referral of participants, agencies involved in delivering services to participants in the community during the community integration phase and DJAG.

The service provider will be responsible for developing an agreed consent process that allows all key stakeholders to obtain information relating to program participants.

A comprehensive *Guidelines for Service Delivery* manual will be developed in consultation with the service provider and other program stakeholders. This document will outline roles and responsibilities, information sharing protocols, referral processes and conflict resolution processes.

12. Governance

Program staff will be the responsibility of, and accountable to, the service provider. The service provider will be accountable to DJAG. Volunteer mentors will be the responsibility of, and accountable to the service provider, and if relevant, organisation/s partnered to deliver mentoring services.

The service provider will ensure that the EIYBC program is embedded within an appropriate governance framework underpinned by a risk management system. This governance framework will support the delivery of the EIYBC program as intended in a transparent and accountable manner. Risk management systems will identify program risks and outline risk mitigation strategies.

Governance protocols will include the development of relevant policies and procedures to guide the implementation of the EIYBC. These policies and procedures will be developed in accordance with relevant regulations, legislation, standards, codes of conduct and best-practice literature.

Any organisation/s identified to support mentoring services will also be required to demonstrate suitable governance frameworks.

12. Evaluation

A process and short-term impact evaluation will be undertaken to measure the success of the EIYBC program and inform future expansion. A range of output and outcome measures will be decided by the evaluation team. The types of outcome measures that may be put in place by the evaluation team are:

- profile of program participants
- pre- and post- truancy rate
- pre- and post- employment rate
- post- recidivism rate
- young people's and young people's family members' perception of family functioning
- young people's and young people's family members' perception of young person's health and well-being (including measures of drug use and mental health)
- young people's and young people's family members' perception of young person's self-esteem
- young person's and young person's family members' perception of young person's personal and inter-personal skills
- young person's perceptions of feeling safe and supported during program
- young people's self-perceptions of consequential awareness.

The service provider will develop systems in consultation with the evaluation team to ensure information for the evaluation is collected and recorded accurately.

Appendix B – Funded output counting rules

Table 1: Funded outputs counting rules

Output	Counting definition	Examples
AO1.2.02 Needs assessment and management of case/service plans	Count each hour with client or family or tasks undertaken on behalf of client and family ⁵	<p>A young person is provided with one hour of case management support. Count as one hour of support provided.</p> <p>Support workers operating in pairs provide one hour of assistance to one person. Count as one hour of support provided.</p> <p>A one hour meeting occurs with Child and Youth Mental Health Service (CYMHS) to discuss the young person's case plan needs during the community integration phase. Count as one hour.</p>
	Count the number of individual clients supported	A young person attends the ten camp and four days of the five day camp and is case managed for ten weeks. Count as one client.

⁵ See Department of Communities Funded Output Catalogue for more information on measuring hours with clients and families.

Output	Counting definition	Examples
A01.3.99 Community living support activities not elsewhere classified	Count each night a young person is accommodated on camps ⁶	<p>A young person sleeps in a camp site overnight which is delivered by the service provider. Count one place.</p> <p>One camp operates for 10 nights for 5 young people: for 10 nights 5 young people attend $5 \times 10 = 50$</p> <p>Second camp operates for 5 nights for 5 young people for 3 nights 5 young people attend $3 \times 5 = 15$</p> <p>for 2 nights 4 young people attend $2 \times 4 = 8$</p> <p>Total number of places provided in reporting period = 73.</p>

⁶ DJAG calculates the target quantity to be delivered per annum on the basis that 20 young people will be provided with two camps – one of 10 days duration and the second of 5 days duration. Therefore the target per annum is calculated by multiplying 20 young people x 15 days.

Appendix C – Performance measures and counting rules

Table 1: Performance measures and counting rules

Activity	Performance measure	Counting rule	Examples
Camps	Number of camps delivered during the period	Count of ten day and follow-up five day camps held during period.	The service provider delivers EIYBC program camps to five young people. Count as one.
Camps	Number of young people accessing camps during the period	Count of young people who have participated in camp phase during the period.	Young person attends and participates in EIYBC ten day and five day camps. Count as one.
Needs assessment and management of case/service plans	Number of young people with case management plans developed during ten day camp period	Count of case management plans developed during period.	The service provider develops a case management plan in consultation with key stakeholders during ten day camp period. Count as one.
Needs assessment and management of case/service plans	Number of young people that transition from the community integration phase in the period	Count young people that have exited into voluntary mentoring after completing the program.	Young person's case plan is closed and they are transitioned to voluntary mentoring. Count as one.
Needs assessment and management of case/service plans	Number of young people identifying as Aboriginal and/or Torres Strait Islander	Count each young person who identifies as Aboriginal and/or Torres Strait islander.	A young person identifies as being Aboriginal. Count as one. A young person identifies as being both Aboriginal and Torres Strait islander. Count as one.
Needs assessment and management of case/service plans	Number of young people identifying as being from Culturally and Linguistically Diverse backgrounds	Count each young person who identifies as being from a culturally and linguistically diverse background.	A young person identifies as being from a culturally and linguistically diverse background. Count as one.