

For your information,

(32)

Outcomes of meeting 24/5/88 attended by Peter Coyne, Jenny Foote, Karen Mersiaides, Bob O'Hanley, Gordon Cooper, Jeff Manitzky, Sarah Moynihan. Guidelines for future outings from the Centre.

1. Organization of an activity should include:
  - (a) planning meeting
  - (b) purpose of outing to be commonly known and agreed upon
  - (c) team leader
  - (d) discussion of individual roles of staff
  - (e) knowledge of procedures to be followed if absconding occurs
2. Should be thorough knowledge of location to be visited and assessment of its suitability.
3. Careful selection of young people and group dynamics.
4. Selection of staff in terms of skills and compatability.
5. Need for communication between staff to maintain the progress of the outing team leader should take responsibility for the outing.
6. The activity/outing should be a group experience.



Jenny Foote  
Deputy Manager

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Date: 23.1.2013

Exhibit number: 243 A